

Announcements and Reminders

July 2023

FOR ELDERS

1. **Cybersecurity Guidelines for Kingdom Halls (S-287):** As this world goes from bad to worse, our being vigilant to cybersecurity threats and taking precautionary measures are vital. (Matt. 10:16) A new document entitled *Cybersecurity Guidelines for Kingdom Halls* has been prepared to meet this need. It will soon be available to all elders and ministerial servants in the "Forms" section of the "Documents" tab on JW Hub. The bodies of elders using a Kingdom Hall should assign a responsible and trustworthy brother to oversee Kingdom Hall computer systems, phone systems, and other technical equipment that is connected to the Internet. He should become familiar with and follow these guidelines. If such a person is not available in your congregation, please contact your Local Design/Construction Department maintenance trainer for assistance.

2. **Search for Vehicle and Construction Equipment Industry Contacts:** This announcement for congregations explains a key need in the U.S. branch territory. Please note the following additional information.

3. Is there a publisher in your congregation who works with vehicle and construction equipment sales, licensing and registration, or the repair industry? There is a need throughout the branch territory for publishers who can perform local maintenance and repair services. There is also a need for publishers to help with sourcing needed items. Such ones should be exemplary in the congregation and known to be responsible, skillful, and honest in business practices. If so, please invite them to complete the survey: [Vehicle & Equipment Services Survey](#). Encourage all who qualify to complete the survey, even if they are already volunteering in a branch assignment. Individuals will be used in the area where they live.

FOR COORDINATORS OF THE BODIES OF ELDERS

1. **Announcement for Congregations:** Please ensure that the announcement for congregations is read at the next midweek meeting and thereafter posted on the information board for at least one month.

FOR SERVICE OVERSEERS

1. **Printed Publications:** Some literature servants and elders have concluded that the organization prefers that digital publications be used and therefore hold back from submitting requests in behalf of publishers who ask for printed publications. Please be assured that we desire that printed publications be made available to publishers who request them. This information should be kindly conveyed to the literature servant and any who assist him. Of course, if there are unusual requests, the literature servant should discuss them with you.

2. The congregation should have on hand extra copies of literature used at congregation meetings. Requested quantities should closely match the needs of the congregation. Along with the literature servant, please regularly review recurring requests for the study edition of *The Watchtower* and the *Life and Ministry Meeting Workbook*. The literature servant should also ensure that there is an adequate supply of printed literature available for field service. Language-coordinating congregations should keep inventory records up-to-date and use these records to determine when to submit requests for stock items and the amount to request.—S-56 pars. 1, 9-10.

Announcements and Reminders

July 2023

FOR CONGREGATIONS

1. Search for Vehicle and Construction Equipment Industry Contacts: Assistance in a specific area is needed to support the maintenance of theocratic buildings and major construction projects in the U.S. branch territory. Qualified publishers are needed who can help with sourcing, inspecting, registering, and maintaining branch-owned items. This includes publishers who own or work at automotive and equipment dealerships, repair facilities, body repair shops, licensing and registration offices, or other aspects of the vehicle and equipment industry. If you are in a position to offer professional services in your local area, please inform your local elders.